

COURTOWN GOLF CLUB
GOLF BUGGY SAFE WORKING PRACTICE

At All Times

- Golf buggy operators must not be under the influence of alcoholic drink or drugs.
- Never allow children to drive the golf buggy.
- Never allow an uninsured person to drive your golf buggy.

Before Use

- All operators of golf buggies must sign a Golf Safety Policy Acknowledgement Form before they are allowed to use a buggy.
- Golf buggy shall only be used by the number of occupants it is designed to carry and driven by the person who is authorised to do so.

During Use

- Always remain seated and hold on while the vehicle is in motion.
- Hands, feet and head must be kept inside the golf buggy at all times while the vehicle is in motion.
- Golf buggies must not be driven in prohibited areas.
- The vehicle must be used to progress the game and must not be driven up and down excessively, e.g. when looking for golf balls.
- The vehicle must not be used on tees, greens, or the slopes and areas leading up to the tee and green.
- The vehicle must not be used within 5 metres of any bunkers, ditches, ponds or slopes leading to bunkers, ditches or slopes, except when using designated bridges, and not within 15 metres of any green.
- The vehicle must not be driven into any deep rough on the course.
- Check the area behind the vehicle before reversing.
- Set the parking brake before leaving the vehicle.
- Always consider the terrain, existing vehicular and pedestrian traffic conditions as well as environmental factors that may affect the ability to operate the vehicle safely.
- Drive the vehicle only as fast as the terrain and safety considerations allow.

- To avoid tipping over, drive the buggy straight up and down severe slopes.
- Slow down before corners.
- All turns must be executed at reduced speeds.
- Avoid sudden stops or changes of direction that may result in loss of control.
- Be extra careful when the course is wet and muddy.

After Use

When the buggy is left unattended, turn the operating key to the off position, remove the key and engage the parking brake.

Checklist

Know the following controls and how to use them:

- *Ignition switch and immobiliser key.
- *Accelerator.
- *Footbrake.
- *Parking brake - Set the brake before leaving the golf buggy.

Administration in Respect of Privately Owned Buggies

The Honorary Secretary will retain on file a fully completed and signed "Golf Buggy Safety Policy Acknowledgement Form" along with proof of appropriate buggy insurance (copy).

The Honorary Secretary will ensure that the Pro-Shop Staff are in possession of an up to date copy of the register of Authorised Buggy Users, for whom documents are held on file and to whom authorisation has been granted for use of a privately owned buggy.